

THE UNIVERSITY OF HONG KONG
SCHOOL OF PROFESSIONAL AND CONTINUING EDUCATION

ATTENTION

Students under the age of 18 at the time of admission to the School have to submit the signed parent/guardian consent form (either English or Chinese version) to the School upon submitting their application and/or before the Programme / Course commences.

Consent Given By The Parent/Guardian Of A Student Who Are Under The Age Of 18 Years at the Time of Admission To The School

To: HKU School of Professional and Continuing Education (“School”)

I, the undersigned, am the father/mother/guardian* of _____ (“Student” with HKID No.: _____). I confirm that I have read and understood the **Important Information For Parents/Guardians Of Students Who Are Under The Age Of 18 Years At The Time Of Admission To The School**. To the extent that the matters and activities are legal under the applicable laws, I irrevocably agree and give consent to the following should the Student be admitted to the School:

1. The parental responsibility in respect of the Student shall remain with the relevant parents/guardians (including myself) and the School will not act in loco parentis (i.e. not assuming parental responsibility).
2. The Student may be enrolled on and pursue any courses of studies offered by the School.
3. The School is an adult environment, and the Student shall be generally treated as an adult and abide by any regulations, rules, policies and procedures of the School.
4. The Student may have access to any information and materials provided by the School or through the facilities of the School (including those normally suitable for adults only).
5. The Student may participate or engage (pursuant to a course requirement or otherwise) in any academic, training, social and other activities (e.g. field trips, internships, placements, tours outside Hong Kong, late night meetings or gatherings, overnight programmes and high-risk sports) which may involve various kinds of risks.
6. The Student may participate in the activities of and become an office bearer of student organizations, and take up the relevant responsibilities.
7. The Student may receive any medical treatments, psychological treatments or counselling services, or undergo any medical operations in Hong Kong or elsewhere, in particular in case of emergency.
8. The emergency contact person supplied in the application form and the parent/guardian must be the same person.

9. I shall be liable for all fees, fines, charges, and other payments which the Student owes the School as well as the cost of repair of any damage of the School property, facility and equipment caused by the Student's negligence or failure to adhere to the proper operating procedures.
10. I shall be responsible for providing the School the updated contact details, and any information in respect of the special needs and requirements of the Student.

The above agreement and consent shall lapse upon the Student reaching the age of 18 years. However, this shall not affect my parental responsibility and duty of care in relation to the Student.

My contact details are:

Telephone No.: _____

Fax No.: _____

Email Address: _____

Signature: _____

Name: _____

Date: _____

*Please delete if not appropriate

Note: The information provided will be used by the School to perform its academic, education and administrative functions. Under the Personal Data (Privacy) Ordinance, data subjects have the right to request access to and/or correction of their personal data held by the School. For such requests or any enquiries about the School's privacy policy, please contact the Data Protection Officer (e-mail: privacy@hkuspace.hku.hk).

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**Important Information For Parents/Guardians Of Students Who Are Under
The Age Of 18 Years At The Time Of Admission To The School**

1. **Student minors and parental responsibility**

Students may still be under the age of 18 years at the time of admission to the School. These students (student minors) are not adults from legal and social perspectives. While the School, in appropriate circumstances, will give due consideration and take necessary measures in handling affairs in regard to student minors, it should be noted that parental responsibility remains with the parents/guardians. The School will not act in loco parentis (i.e. will not assume parental responsibility).

2. **Academic and social life in the School**

Despite their minor status, student minors are expected to lead their academic and social lives in the School as for other students. In this connection, parents/guardians should note, amongst other things, that student minors may:

- have access to a variety of information and materials (including those normally suitable for adults only) in a free academic environment;
- participate or engage (pursuant to a course requirement or otherwise) in academic, training, social and other activities (e.g. field trips, internships, placements, tours outside Hong Kong, late night meetings or gatherings, overnight programmes and high-risk sports) which may involve various kinds of risks;
- participate in the activities of and become office bearers in student organizations, and take up the relevant responsibilities; and
- need to receive medical treatments, psychological treatments or counseling services, or undergo medical operations, especially in case of emergency.

3. **Personal Data (Privacy) Ordinance**

Student minors are protected by the Personal Data (Privacy) Ordinance. In this respect, parents/guardians have no automatic right to access the personal data of student minors (e.g. academic records). It is the normal practice of the School to correspond directly with students but not their parents/guardians. However, the School acknowledges that it is necessary to maintain updated contact details of the parents/guardians of student minors, in particular for emergency. If appropriate, parents/guardians may also provide relevant information to the School in the interests of student minors.

4. **Consent**

The parent/guardian of a student who is under the age of 18 years at the time of admission to the School is required to complete and sign the attached consent form (either English or Chinese version) which should be submitted to the School before the commencement of the Programme /

Course. Without the required consent form, the School may have difficulty in arranging some of the teaching and learning activities for a student minor, and therefore, his or her studies may be affected.

[Note: In the case of discrepancy between the English and Chinese versions, the English version shall prevail.]

June 2014